

JEFFERSON PARISH HUMAN SERVICES AUTHORITY
BOARD MEETING
Zoom Meeting
Meeting ID: 881 3302 6616
Passcode: 098373

MINUTES

Monday, November 2, 2020

JPHSA Board Members in Attendance:

James Arey	Alan Carroll	Alex Redfearn
Robin Brooks	Patricia Ehrle	Shawnta Gardener-Taylor
Rashain Carriere-Williams	Bruce Galbraith	

JPHSA Board Members Absent:

None

Staff in Attendance:

Lisa English Rhoden, Executive Director
Liz Riehl, CPS Director
Nicole Sullivan-Green, DDCS Director
Rosanna DiChiro Derbes, BHCS Director
Jon Paul Drouant, IT Support Supervisor
Tammy Valenti, CAA

Guests in Attendance:

None.

Ms. Gardener-Taylor called the meeting to order at 6:01 p.m.

1. Order, Attendance, Introduction of Visitors, Adoption of Agenda

Ms. Gardener-Taylor asked visitors and staff members in attendance to introduce themselves.

Ms. Gardener-Taylor asked for a motion to adopt the agenda as presented. Mr. Arey made a motion to approve the agenda as presented. Ms. Carriere-Williams seconded the motion. Passed unanimously.

2. Public Comment

None.

3. Board Education

A. Executive Director Update – Ms. Rhoden reported as follows:

- Competency Restoration – Ms. Nicole Sullivan-Green and Rosanna DiChiro Derbes – Ms. Rhoden reported on competency restoration within the Justice System and how much JPHSA's resources are being spent on the program. She then asked Ms. Sullivan-Green and Dr. DiChiro Derbes to present on juvenile competency restoration for the Board. Ms. Sullivan-Green started the slide presentation by giving a background on the program and a brief description of what JPHSA's competency restoration involves. Ms. Sullivan-Green answered questions of the Board. Dr. DiChiro Derbes then provided the Board with details of JPHSA's role in juvenile competency restoration. She reviewed a case study on how juvenile competency restoration works explaining the process and services provided. A discussion followed.

- Service Delivery During “Re-opening – Ms. Rhoden updated the Board on service delivery stating JeffCare has been providing the majority of services telephonically. She reported they have also begun a safe and gradual reopening plan to address the primary healthcare needs of individuals to avoid hospitalizations. Ms. Rhoden went on to say BHCS continues to provide services telephonically and make priority in home visits to individuals with high level acute needs. DDCS continues providing services via telephone and have reconfigured work areas to provide face to face entries and psychological evaluations in the office while keeping social distancing. Ms. Rhoden stated this will stay in place until JPHSA reaches Phase 4. A discussion followed.

- Hurricane Zeta – Ms. Rhoden briefed the Board on actions taken before and after Hurricane Zeta.

- FY21 & 22 State Budget and CY21 Parish Budget – Ms. Rhoden stated the Legislative Special Session ended on October 27, 2020 and briefed the Board on the status of JPHSA’s budget. Ms. Rhoden reported the FY22 State budget was submitted to the State taking us back to our FY19 budget amount. The Legislature will go back into session in April of 2021. A discussion followed.

Ms. Rhoden reported the Parish CY21 budget was submitted with an array of indicators which will be tracked by JPHSA and reported to the Parish on a quarterly basis. She stated the budget hearing went well and there were no questions. Ms. Rhoden informed the Board the budget was accepted and the Interagency Agreement will be on the Parish Council agenda on December 9, 2020 for approval. A discussion followed.

Ms. Rhoden reported there are no linkage opportunities at this time.

B. JeffCare Board Update – Ms. Ehrle gave a report on the JeffCare Board meeting held on October 20, 2020. She stated Ms. Shaw reported on the public health emergency being extended until the end of 2020. She provided updates on receivables, JeffCare annual plan for the first quarter, and JeffCare’s renovation project and call logistics center which will be opening soon. Dr. Hauth gave updates on the quality improvement assessment, satisfaction survey which he stated was positive in all areas of the survey and that JeffCare was moving toward a gradual in person re-opening plan. Ms. Ehrle stated recruitment continues to be a top priority for the Board and JeffCare will be proving a HRSA training course for Board members.

In conclusion, she stated the Board will meet again on November 7, 2020.

C. Policy Governance Training – The Policy Governance training was deferred until the December meeting.

4. Required Approvals Agenda

A. September Minutes – Ms. Redfearn made a motion to approve the minutes as presented prior to the meeting. Mr. Arey seconded the motion. Passed unanimously.

B. JPHSA Financial Quarterly Report (July-September) – Ms. Nicola opened discussion and answered questions of the Board. Ms. Ehrle made a motion to accept the Financial Quarterly report as presented prior to the meeting. Mr. Arey seconded. Passed unanimously.

C. JPHSA Board Financial Quarterly Report (July-September) – M.s Nicola opened discussion and answered questions of the Board. Ms. Gardener-Taylor made a motion to accept the Board Financial Quarterly report as presented prior to the meeting. Mr. Arey seconded the motion. Passed unanimously.

5. Monitoring Executive Director Performance

A. Allocations of ENDS Monitoring Report – Ms. Gardener-Taylor opened discussion on the Allocations of ENDS monitoring report. Ms. Gardener-Taylor asked the Board if they assessed the interpretation of the monitoring report to be a reasonable interpretation of the policy. The Board affirmed they did. Ms. Gardener-Taylor asked for a motion to accept the interpretation of the policy as reasonable. Ms. Redfearn made a motion to accept the interpretation as reasonable for the Allocations of ENDS monitoring report as presented prior to the meeting. Seconded by Ms. Carriere-Williams. Passed unanimously.

Ms. Gardener-Taylor asked the Board if they felt the data presented in the monitoring report indicated compliance with the interpretation presented. The Board affirmed they did. Ms. Gardener-Taylor asked for a motion to accept the data provided as documentation of compliance with the Allocations of ENDS policy. Mr. Arey made a motion to accept the data provided as documentation of compliance for the Allocations of ENDS monitoring report as presented prior to the meeting. Seconded by Mr. Carroll. Passed unanimously.

Ms. Ehrle thanked Ms. Rhoden and stated she did an excellent job on the report and Ms. Redfearn commented the report was very comprehensive.

6. Monitoring Board Performance

A. Board Self-Evaluation – Ms. Ehrle volunteered to complete the Board self-evaluation.

B. Policy Review – Consultant & Contract Workers Policy – Ms. Gardener-Taylor opened discussion on the Consultants & Contract Workers policy. No changes were made to this policy.

C. 2021 Yearly Agenda Planning – Ms. Valenti stated the yearly agenda needs to be updated for 2021. Ms. Gardener-Taylor asked for a representative of the Board to work with Ms. Valenti on the yearly agenda for 2021 and bring it to the Board for approval at the December meeting. Mr. Arey stated he would work on the yearly agenda with Ms. Valenti.

D. Recruitment – Ms. Valenti reported the open positions on the Board. She stated the Board now has openings in the Addictive Disorders, Professional position, Addictive Disorders, Advocacy, Developmental Disabilities, Professional position, Developmental Disabilities, Advocacy and a Judiciary position. A discussion followed.

Ms. Valenti informed the Board that Mr. Arey's three-year term will expire in December 2020. She stated Mr. Arey has agreed to an additional three-year term. Ms. Valenti stated the Board would need a motion to authorize the Board Chairperson to send a letter to the Parish Council for Mr. Arey's reappointment. A Discussion followed. Ms. Ehrle made a motion to authorize the Chairperson to send a letter to the Parish Council for an additional three-year term for Mr. Arey. Ms. Carriere-Williams seconded the motion. Passed unanimously.

E. Sexual Harassment and Ethics Trainings – Ms. Valenti reminded the Board to complete both trainings prior to December 31, 2020. She asked members to send their certificates to her for filing.

7. Executive Session – Ms. Carriere-Williams made a motion to enter into Executive Session at 7:00 p.m. Ms. Redfearn seconded. Passed unanimously. At this time, the Board went into a Breakroom within the Zoom meeting to conduct the executive session.

A. JPHSA Staff Member Disciplinary Action

B. Litigation

1. Case name: In re: Medical Review Plan Proceedings for the Claim of Tarsha White
Case number and court: 804-352 Division C, Louisiana 24th JDC
Parties: Tarsha White; Jefferson Parish Human Services Authority
Summary: Petition for Medical Review Panel review of medical malpractice claim.

2. Case name: La Shonda Melancon, et. al. vs. Jefferson Parish Streets Department
Case number and court: 782-776 Division C, Louisiana 24th JDC
Parties: La Shonda Melancon, Wilfred Perrilloux, Jefferson Parish Streets Dept, Jefferson Parish Human Services Authority, State of Louisiana Dept of Transportation and Development
Summary: Petition for damages related to alleged personal injuries sustained by two individuals traveling in a van that ran over a storm drain while leaving a JPHSA facility.

3. Case name: Jacquelyn Cado vs. Jefferson Parish Human Services Authority et. al.
Case number and court: 809-239 Division J, Louisiana 24th JDC
Parties: Jacquelyn Cado, Jefferson Parish Human Services Authority, the Parish of Jefferson, the Jefferson Parish General Services Department
Summary: Petition for damages related to alleged personal injuries sustained by an individual presenting to a JeffCare Health Center for a medical appointment.

At 7:35 p.m. the Board returned to regular session and back into the main Zoom meeting.

8. Announcements

A. Board Generated Items – Ms. Ehrle informed the Board of the opening of a new Achievement Center called GiGi’s Playhouse located on Ridgewood Dr., Metairie, LA. She stated it provides education, therapeutic and fitness programs to individuals with Down syndrome and their families. They offer services to individuals from one month to adult.

B. Next Board meeting – The next meeting of the Board is on Monday, December 7, 2020, JPHSA East Jefferson Building, 3616 S. I-10 Service Rd., W, Second Floor Training Room. Metairie, LA, 6:00 p.m.

9. Adjournment

Mr. Arey made a motion to adjourn the meeting at 7:40p.m. Mr. Carroll seconded the motion. Passed unanimously.


SHAWNTA GARDENER-TAYLOR
Board Chairperson